



## Norfolk Needle Exchange and Supervised Consumption Combined Advisory Group

**Held: 10.30 a.m., 27<sup>th</sup> January 2009**  
Conference Room, Phoenix House, Norwich

### Minutes

<b>Present:</b>	<b>Apologies:</b>
Anne-Louise Schofield <i>(Chair)</i> (ALS)	Sue Graham
Neil Howard (NH)	
Paul Brierley (PB)	
Andi Nunney (AN)	
Kirsty Daynes (KD)	
Richard Price (RP)	
Andrew Cleveland (AC)	
Tom Tomkinson (TT)	
Georgina Bacon (GB)	
Tony Dean (TD)	
Veronica Nelhams <i>(mins)</i> (VN)	

<b>Item</b>	<b>Subject</b>
<b>1.</b>	<b>Declaration of Interest:</b> None
<b>2.</b>	<b>Apologies for absence and introductions:</b> ALS introduced herself as the new Joint Commissioning Officer for the DAAT and welcomed everyone to the meeting; apologies were as shown above. <b>Action:</b> TO to discuss with JP whether she should still receive meeting papers. <i>This action carried forward and ALS to take forward.</i>
<b>3.</b>	<b>Acceptance of minutes from previous meetings of the Norfolk Needle Exchange and Supervised Consumption Combined Steering Group held on 18<sup>th</sup> November 2008 (including any confirmation of any part of the minutes exempt under the Fol Act).</b> The minutes were recorded as a true and accurate record of the meeting held on 18 <sup>th</sup> November 2008.
<b>4.</b>	<b>Matters Arising:</b> It was agreed that ALS, NH and TD would discuss the formulation of a review mechanism for pharmacists payments for activity outside of the meeting. <b>Action:</b> <i>ALS, NH and TD to meet re discuss pharmacist payment structure then ALS to discuss with Jocelyn Pike</i> NH advised that following the changes to NHS their were 2 arms namely Commissioning

and Provider arms. There were 2 governance groups:-

#### Integrated Governance

Public Safety and Clinical Governance through Public health. The governance reports provided to the Advisory Group would therefore also be provided for ratification to NHS Gt Yarmouth & Waveney through one of these structures.

NH said that he would keep the NEX group advised of any developments

**Action c/f:** PB to check whether NORCAS Homeless outreach Team cover the soup-run with NEX.

PB discussed with Daniel Harry the possibility of including alcohol resources in the packs but none were felt suitable at the current time. Alcohol resources are freely available however.

It was agreed that a link would be created on the nordat website into the pharmacy list published on the Heron website; this would mean that there would only be one list to update. RP asked whether the list could be locality based and GB asked if 100 hour pharmacies could be grouped together in each locality.

**Action:** VN to put link into Heron website on nordat.

PB to investigate the possibility of making the list locality based and 100 hours pharmacies batched together in the relevant locality.

ALS said she was considering getting a small group of key people to attend a Harm Reduction Governance Group pre meeting to agree role and function of group before its formal 1<sup>st</sup> meeting.

#### 5. Financial Update & Activity Data

NH said that there was not much to report on financially – they are managing to keep in budget although this is very tight.

PB said that there were no outstanding issues around activity. He told the group that in future the pharmacy claims for payments for supervised consumption will all be processed at Kestral House as NH will be the RBO and hold both Norfolk and West Norfolk budgets. There will be a variation to contract. All payments will be made by Gt Yarmouth & Waveney PCT. There will be no effect on the pharmacists.

PB pointed out that clinical waste from CADS KL is collected by the company that collects QE2 waste so shows as zero. PB has started to look into the process of waste collection services to see if there maybe some economies of scale with one waste collection instead of 2 from pharmacies; currently collections are made for normal medical type waste and one for needle exchange. One problem that had already been identified would be the separating of charges.

PB said that the 2 new 100 hour pharmacies reported on last meeting had had no problems.

TD said that the Sainsbury Pharmacy at Longwater Lane was 100 hr pharmacy – PB was unaware of this and would look at the situation.

PB said that even though 100 pharmacies were obliged to provide both NEX and supervised consumption there exists a risk that forcing unwilling staff to undertake them could result in a compromised service delivery and an increased risk to staff. TD said that he would like to know of any instances of this and would investigate the matter.

ALS told the group that IDTS was coming to Norwich Prison relatively soon and the group felt that a member of the prison staff involved with IDTS should be invited onto the NEX group. It was pointed out that Wayland were already using IDTS. ALS said that she would talk to Tony Oram, DAAT lead on IDTS, to see if a representative from each prison should be invited.

ALS said that she would like to review the Terms of Reference at the next meeting and the

	<p>membership could be changed accordingly.</p> <p>IDTS treatment plans have been submitted to the NTA and ALS said she would discuss with Tony to ensure NEX is covered.</p> <p><b>Action:</b> ALS to talk to Tony Oram to ensure NEX is covered in the IDTS treatment plans.</p> <p>PB said that he had received a call from Environmental Health Norwich advising him that the blue recycling bins were being used for needles. PB said that he would attending a Norwich City Team Meeting to discuss. It was agreed that PB would re-issue the poster.</p> <p><b>Action:</b> PB to email poster to the group</p>
<b>6.</b>	<p><b>NEX and Young People – Update</b></p> <p>After discussion it was agreed that ALS would discuss with Katie Hammett the possibility of getting a representative from Central NTA to attend a meeting to discuss and finalise this matter.</p> <p>If it was agreed that a meeting should take place ALS would ascertain from our Eastern Region neighbours how they dealt with under 18's wanting to use needle exchange but who had no care plan. It was also agreed to try and make the meeting with Central NTA regional rather than county. AC agreed to look at what is happening in Gt Yarmouth. KD to discuss with Impact YP Group.</p> <p>Tommy and George agreed to look at it from a service user perspective and to get feedback from out of Region service users on what is happening in their area. They also said they would talk to people at the Service User Conference – Voices for Choices that was taking place on 29<sup>th</sup> January</p>
<b>7.</b>	<p><b>Hep B Update</b></p> <p>PB said that this was working much better now and he had no real problems to report.</p>
<b>8.</b>	<p><b>Governance</b></p> <p>ALS stressed that N-DAP was developing the Harm Reduction Governance Group to ensure there was appropriate clinical governance in place and was not there to put in clinical governance,</p>
<b>9.</b>	<p><b>Any Other Business</b></p> <p>There was no other business</p>
<b>10.</b>	<p><b>Date, time and venue of next meeting:</b></p> <p>Tuesday ,28<sup>th</sup> April – 10.30am  <b>Phoenix House, Norwich</b></p> <p>To be Chaired by the Joint Commissioning Officer, Norfolk DAAT.</p>

Copies of Minutes and papers can be obtained from:-

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