



## NORFOLK SUBSTANCE MISUSE CARERS PARTNERSHIP

Held: 10.30 a.m. Wednesday 20<sup>th</sup> May 2009  
Phoenix House

### Minutes

Present:		Apologies:
Katie Hammett (KH) ( <i>Chair</i> )	Norfolk DAAT	Jane Horsley
Jane Evans	West Norfolk Carers	Allan Cooper
Alasdair Macdonald (AM)	Carer's Representative	Christine Comacle-Smith
Derek Hewis (DH)	T2	Colin Davies
Kim Martins (KM)	TADS – GY	Jane Herbert
Jane Parr (JP)	CADS	Lyn Claydon
Veronica Nelhams (VN) ( <i>Mins</i> )	Norfolk DAAT	

Item	Subject
1.	<p><b>Welcome and Apologies for absence</b></p> <p>KH welcomed everyone to the meeting. Apologies were as shown above. JP said that in future she or Colin Davies would be attending from CADS.</p>
2.	<p><b>Acceptance of minutes from previous meetings of the Norfolk Substance Misuse Carers Partnership held on Wednesday 25<sup>th</sup> February 2009 (including any confirmation of any part of the minutes exempt under the Fol Act)</b></p> <p>The Minutes of the meeting on 25<sup>th</sup> February 2009 were accepted as a true and accurate record of the meeting.</p>
3.	<p><b>Matters arising from the minutes of the previous meeting held on 22<sup>nd</sup> October 2008:</b></p> <p>VN advised that Teresa George had said that her line manager thought it inappropriate for her to join the group at this time.</p> <p>JP said that Dawn Head was now manager at CADS and will be looking at funding sources to see if she can get more money for work with carers.</p> <p>JE said that the event run by the Carers Council for people to input to the Norfolk Carers Strategy went very well and a number of action points had arisen from the day. These action points needed to be prioritised. KH said that she had received the draft strategy yesterday but had to give comments by 21<sup>st</sup> May which was insufficient time for her to have any real input. JE felt that there should be more about young carers included in the strategy.</p> <p>KH said that she had forwarded the group's recommendation for the 2009/10 Young Carers</p>

	<p>Plan to Stewart Betts but had not seen the updated document to see if these had been included.</p> <p><b>Action:</b> KH said that she would try to get a copy of the Young Carers Plan to see if it had included the group's recommendations.</p> <p>JE said that the events for next year's Carers Week were now all in place and they included, amongst other events, an information day and 2 respite visits for 12 people per visit, to the Hermitage Garden at Orchard House.</p>
4.	<p><b>Family &amp; Friends Strategy</b></p> <p>KH reported that Mike Hutchinson had suggested that a bullet point 'through the provision of training for those working with family and friends' be added to strategic objective 3. All agreed. KH noted that there had been a suggestion from LC that 'increasing professionals' awareness of the legislation around carers' rights be added at 3.4. In the new draft this would be 3.3.1. KH suggested that as this section was about context and as we were talking about something that we need to do, it would be better placed in the strategic objectives section. She suggested that strategic objective 1 be amended 'To increase awareness and recognition of the roles and needs and rights of family and friends'. All agreed. After discussion the group agreed that the Family &amp; Friends Strategy, subject to changes as agreed, could be forwarded to the commissioners before going out for consultation.</p> <p>DH asked about young carers and KH said it had been agreed that this would be a bigger piece of work that would be carried out after the Family &amp; Friends Strategy had been finalised. This should include the rights of under 16s carers whose numbers were growing.</p> <p>There was a discussion about the 24 hour helpline supplied by The Matthew Project; some members of the group had understood that this covered the Norwich area only but were advised that it covers the whole County. DH said that calls had been received from out of County as well. The group members said they would ensure that their organisations were aware of this.</p>
5.	<p><b>NCC Carers Grant</b></p> <p>KH said that had still not received confirmation of the amount of carer's grant being made available by NCC although there had been an indication of an uplift of 2% which meant that the indicative amounts shown in the letters sent to providers sometime ago should not vary much. She was also waiting to hear about the small respite fund and a small fund for direct payment for carers.</p> <p>Once confirmation had been received KH would let the group know and, at that time, the method of using the direct payment for carers would have to be discussed.</p>
6.	<p><b>Young People's Integrated Substance Misuse Service</b></p> <p>KH advised the group that The Matthew Project had won the contract for the new Young People's Integrated Substance Misuse Service and this would be starting in October 2009. KH also said that there would be a lead for each of the 5 Children's services areas.</p>
7.	<p><b>Family Interventions Pilot</b></p> <p>KH told the group that there was a tender opportunity for an 18 month Family Interventions Pilot which would assess the effectiveness of interventions using psychosocial methods to support family members to manage the impact of a parent's alcohol misuse; meeting the needs of substance misusers as parents and enabling them to better support the young people in their families. More information was on the nordat website.  <a href="http://www.nordat.org.uk/">http://www.nordat.org.uk/</a></p>
8.	<p><b>Round Table Update</b></p>

	<p>JE said that after consultation with carers a job description had been pulled together for the post at Linking Together and funding had been identified for one year.</p> <p>JP said that the number of people attending the carers meetings she was holding had dropped to almost nil and hoped that once the new worker at Linking Together was in place that there could be a re-launch.</p> <p>KM said that she was struggling to complete carers' assessments in the Gt Yarmouth area but a Band 3 nurse was now in place and would assist.</p>
<b>9.</b>	<p><b>Any Other Business</b></p> <p>No other business</p>
<b>10.</b>	<p><b>Date, time and venue of next meeting</b></p> <p>10.30 a.m. Wednesday 19<sup>th</sup> August 2009– Phoenix House Conference Room</p>

Copies of Minutes and papers can be obtained from:-Norfolk DAAT

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