



YOUNG PEOPLE'S IMPLEMENTATION GROUP

Held: Thursday 9th April 2009 at 2.00 p.m.

Phoenix House Conference Room

Minutes

Present:	Apologies:
Richard Price (<i>Chair</i>) (RP) Norfolk Constabulary	Tony Oram
Katie Hammett (KH) Norfolk DAAT	Barry Gibson
Graeme Stewart (GS) The Matthew Project	Lynn Rutherford
Derek Hewis (DH) T ²	Guests:
Judy Garrett (JG) Connexions	
Alison Coleby (AC) Norfolk YOT	
Neil Howard (NH) Gt Yarmouth & Waveney PCT	Stella Lovie
James Fullam (JF) Norfolk DAAT	Daniel Harry
Veronica Nelhams (<i>Mins</i>) (VN) Norfolk DAAT	

Item	Subject
1.	<p>Welcome and Apologies</p> <p>RP acted as chair in the absence of Tony Oram and welcomed everyone to the meeting. Apologies were as shown above.</p>
2.	<p>Acceptance of minutes from previous meeting of the Young People's Implementation Group held on 12th March 2009 (including any confirmation of any part of the minutes exempt under the FoI Act) and matters arising</p> <p>The Minutes of 12th March 2009 were accepted as a true and accurate record of the meeting.</p> <p>KH said that she had emailed YPIG's proposal for Area Children and Young People's Partnership Trust representation on the group to Susan Saxby and would continue to work on this.</p> <p>KH confirmed that the extended submission date for the draft of the Young People's Substance Misuse Treatment Plan 0910 was now confirmed as 30th April 2009.</p> <p>GS advised that he had discussed with Drinkaware the possibility of a partnership with them and would be discussing with Julian Bryant and Barry Gibson during the week beginning 20th April 2009.</p> <p>Action c/f: Tracey Scarff has now left the DAAT so the action to look into recording of LAC and accommodation status would be carried forward by James Fullam.</p>

<p>3.</p>	<p>Young People’s Integrated Substance Misuse Service</p> <p>KH confirmed to the group that The Matthew Project had been awarded the contract for the Young People’s Integrated Substance Misuse Service subject to a 10 day standstill to await any queries or objections around the commissioning process/decision.</p> <p>GS agreed to present on the new service at the next YPIG meeting.</p> <p>After discussion it was agreed that rather than form a steering group for the transition period the new service would be a standing agenda item at YPIG and the group would supply advice and support as required.</p> <p>Action: KH to put new service on YPIG agenda until further notice.</p>
<p>4.</p>	<p>Transitional Protocol</p> <p>KH presented the draft Transitional Protocol for young people reaching the age of 18 and needing to be transferred over to adult services; she also said that the adult services would all have a transitional worker in place by the beginning of July.</p> <p>The group discussed the Transitional Protocol and asked for: the inclusion of a visual summary of key elements of the protocol; the age of 17 years and 6 months to be the trigger for the transitional process with the first planning meeting taking place within four weeks of that date.</p> <p>DH expressed concerns around access to adult services for cannabis or solvent users. He also pointed out that under the criminal justice scheme young people were kept at the YOT until they were 19.</p> <p>The group also felt that clear guidance should be given to pharmacists on the need to satisfy the needle exchange guidance.</p> <p>Action: KH to revise the draft protocol to: include a visual summary of key elements of the protocol; specify the age of 17 years and 6 months as the trigger for the transitional process with the first planning meeting taking place within four weeks of that date.</p>
<p>5.</p>	<p>Domestic Violence</p> <p>Stella Lovie talked to the group about the work she was involved with around domestic and child abuse and said that there was now in place a Draft Domestic Abuse Protocol 7 which could be accessed on the LSCB website together with information on the Safeguarding Children Programme for schools.</p> <p>She told the group that multi-agency risk assessment conferencing (MARAC) process for referring was now in place in Norfolk– especially for cases which are deemed to be high risk. MARAC was a national drive.</p> <p>Currently on the drawing board were Sexual Assault Referral Centres (SARCs) which are one-stop locations where victims of sexual assault can receive medical care and counselling, and have the opportunity to assist police investigations into alleged offences.</p> <p>NH suggested that Stella Lovie ask Julie Hughes of NHS Norfolk and Allison Chaplin of Gt Yarmouth & Waveney PCT to comment on the protocol.</p>
<p>6.</p>	<p>DCSF Consultation on Children, Young People & Alcohol Workshop</p>

	<p>DH joined the meeting to discuss the draft response to this consultation that he had prepared on behalf of the group.</p> <p>GS suggested that a point about alcohol advertising not being allowed before the watershed should be included and the group agreed. GS said that he would also like to see the age of off-licence sales increased to over 21s; however it was felt that this was not appropriate in the current financial climate.</p> <p>With the one point regarded alcohol advertising being included the group agreed the document could be sent as a partnership response.</p>
7.	<p>SID – Resources of Young People</p> <p>As part of the SID pack a list of useful website address was included and KH asked the group if they felt that any changes should be made. The group agreed that talk4teens and lifebytes should be deleted and Blurb; Re-solv and Drugscope should be added.</p> <p>KH asked the group to let her know if there were any other useful or specialist sites that should be included.</p>
8.	<p>Terms of Reference</p> <p>The Terms of Reference were agreed with 2 slight changes in the membership:-</p> <p>1.3 viii should read 'Children's Services – Connexions'</p> <p>1.3 xi should read NHS Norfolk/Gt Yarmouth & Waveney PCT</p>
9.	<p>Any other Business</p> <p><u>Clinical/Service Governance</u></p> <p>KH presented a paper prepared by Anne-Louise Schofield on the development of an N-DAP framework for Clinical/service Governance. A task and finish group was being formed to carry out this work and representatives from YPIG were invited. The group approved the proposal. Alison Coleby volunteered to attend.</p>
10.	<p>Date, time and venue of next meeting</p> <p>11th June 2009 at 1.30 p.m. in Phoenix House Conference Room</p>

Copies of Minutes and papers can be obtained from:-

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